

Local Government Act 1972
Whalley Parish Council

Members of the Council, you are summoned to a Meeting of the Parish Council to be held on
 Thursday 16th March 2023 in the Calder Room, Whalley Old Grammar School at 7.30pm

Signed: *EKHaworth*

Liz Haworth - Clerk & Responsible Finance Officer

Minutes

Agenda items should be submitted to the Clerk seven clear days before the meeting.
 The Clerk will forward Councillors, all relevant information and supporting documents, 3 clear days
 before the meeting.

1.	Attendance & Apologies	
	Present: Cllr Highton (Chair) Cllr Allen, Cllr Ball, Cllr Brown, Cllr Carlton, Cllr Threlfall, Cllr Vickers. In Attendance: Liz Haworth (Clerk) 6 members of the public. Apologies: Cllr Smith, Cllr Berryman, Cllr Hindle, Cllr Mirfin. Chair welcomed everyone to the meeting and then reminded Councillors as a point of order not to discuss items on the agenda in emails before the meeting. The agenda and any associated documents are for information only in preparation of the meeting for discussion.	2136/23
2.	Declaration of Interests	
	There were no declarations of disclosable pecuniary, other registrable and non registrable interests in items for discussion on the agenda.	2137/23
3.	To Approve the Minutes of the Previous Parish Council Meeting	
	It was resolved to approve and confirm the accuracy of the Minutes of the meeting held Thursday 16 th February 2023 and the Minutes were signed by the Chair.	2138/23
4.	To Receive the Minutes of the Planning Meeting	
	It was resolved to accept and receive the minutes of the Planning Committee meeting held Thursday 16 th February 2023.	2139/23
5.	To Adjourn the Meeting for Public Discussion	
	To adjourn for members of the public wishing to speak at the meeting in respect of items on the agenda or to update on relevant village matters. (5 mins per person) WPC were updated about the train station and train carriages. Strike action on Saturday 18/3/23. Noticeboard needs attention.	2140/23

	<p>A resident discussed the unsightly unfinished properties in the area and asked WPC to contact RVBC about tackling the issues. ACTION: Clerk to write to RVBC.</p> <p>The issue of the private hire vehicles parking on double yellow lines and causing obstructions continues. ACTION: Clerk to keep in contact with RVBC taxi enforcement.</p>	
6.	Village Green	
	Guest speakers updated the Council on the intricacies and procedure of acquiring Village Green status on land, the implications on the council and any landowners.	2141/23
7.	Partnership Meetings	
	<p>To receive reports from Borough/County Councillors and partnership meetings Councillors have attended which impact on the Parish e.g., LCC, RVBC, Parish Liaison, Police Partnership meeting updates.</p> <p>Cllr Highton reported on the new NHS Calderstones – Lancashire & South Cumbria who are due to take over in October 2023 and are keen to involve the locals. They have been invited to speak at the Annual Parish Meeting.</p> <p>Partnership meeting with the Police expect Ebenezer’s to open at the end of March and offer a wide range of community services.</p> <p>Meeting re the QEII and Sports Clubs resulted in agreement to relinquish the lease to Parish Council by way of early termination, along with other agreements to facilitate the needs of all the sports clubs interests.</p>	<p>2142/23</p> <p>2143/23</p> <p>2144/23</p>
8.	Speeding/SPiD Update	
	A SPiD is due to be installed on Mitton Road for a period of 8 days whereafter analytics will be provided to inform on the speed of traffic.	2145/23
9.	Joint Burial Ground Committee	
	<p>The new joint burial committee should be set up by the end of the month.</p> <p>The internal audit has taken place.</p> <p>A date will be set for a meeting of the new committee.</p>	2146/23
10.	WPC Policy Documents	
	<p>10.1 It was resolved to approve the Assets Register.</p> <p>10.2 It was resolved to adopt the Risk Management Policy.</p> <p>10.3 It was resolved to accept and approve the Risk Management Register.</p>	2147/23
11.	Reports by Cllrs & Clerk as INFORMATION only – Not for debate	
	Cllr Vickers is looking into the issue raised on Wiswell Lane re the lamppost and is to make contact with LCC.	2148/23

	<p>Cllr Ball updated on Adam Cottam Almshouses. Alan Rodgers has commenced his independent assessment of the Trust's accounts for the Charity Commission this assessment on behalf of the Trust.</p> <p>Trees and shrubs around the Almshouses car park have been pruned/removed by Abbey Gardening Services. All that remains is the pruning of branches which overhang the new roof.</p> <p>Churchyard Committee - Tree stump debris to be removed by Abbey Gardening Services.</p> <p>New flags for churchyard paths have been laid; this completes the replacement of flags stolen earlier last year.</p> <p>Tree report requires action to remove the epicormics growth on limes. ACTION: Clerk to contact contractor to implement.</p> <p>Cllr Brown mentioned that a sign on Chapel Close has been changed and is causing additional and heavy traffic on a quiet road. ACTION: Clerk to contact RVBC and ask for sign to be changed back.</p> <p>Chair asked Cllrs to consider how they would like to mark the Kings Coronation, i.e. tree, plaque, something else. To be discussed and agreed at the next meeting.</p>	<p>2149/23</p> <p>2150/23</p> <p>2151/23</p> <p>2152/23</p> <p>2153/23</p>																																																																																																																																																									
12.	Whalley Parish Council Vacancies																																																																																																																																																										
	Chair updated the Council on the upcoming election procedures. Clerk to email any forms and correspondence.	2154/23																																																																																																																																																									
13.	Monthly Financial Report																																																																																																																																																										
	It was resolved to Authorise Accounts, Payments, Receipts & Balances for March 2023.	2155/23																																																																																																																																																									
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14.	Next Meeting Dates	
	It was resolved to approve the date of the next meeting Thursday 20 th April 2023 at 7.30pm at Whalley Old Grammar School.	2156/23

Signed by Chair Cllr Martin Highton.....Date.....